

**TAX & LICENSE DIVISION**

515 W Main Street • PO Box 1310 • Bridgeport WV 26330  
Phone (304) 842-8253 or (304) 842-8230 • Fax (304) 848-6138



**AFFIDAVIT**

This form is to be completed and attached to the City of Bridgeport's Municipal Registration Application when applicant does not possess a West Virginia Contractor's License.

According to *State of West Virginia Code Chapter 30, Article 42, Section 3d, Code of West Virginia,*

"Contractor" means a person who in any capacity for compensation, other than as an employee of another, undertakes, offers to undertake, purports to have the capacity to undertake, or submits a bid to construct, alter, repair, add to, subtract from, improve, move, wreck, or demolish any building, highway, road, railroad, structure, or excavation associated with a project, development, or improvement, or to do any part thereof, including the erection of scaffolding or other structures or works in connection therewith, where the cost of the undertaking is \$5,000 or more for residential work or \$25,000 or more for commercial work."

The State of West Virginia's Contractor Licensing Board will not require persons to have a State Contractor License for performing contracting work where the entire project cost is **under Five Thousand (\$5,000) for residential and Twenty-five Thousand (\$25,000) for commercial. This includes all labor and materials, including any work performed by another under your direction.** In submitting my registration application to the City of Bridgeport for a Contractor's Registration, I am submitting this affidavit stating that I am aware and understand this ruling. I do not have a State of West Virginia Contractor's License.

I, \_\_\_\_\_, understand that I am not permitted and will not conduct work when the cost of improvement for an entire project is equal to/more than **Five Thousand Dollars (\$5,000.00) for residential or Twenty-five Thousand Dollars (\$25,000) for commercial** on any job performed in the municipal limits of the City of Bridgeport during the term of the Bridgeport Municipal Registration.

In the future if any of my jobs are in connection with contract amounts that exceed the above listed limits, I will obtain and provide the City of Bridgeport Tax and License Division with a copy of the State of West Virginia Contractor's License.

*Submission of this form signifies that the undersigned acknowledges the guidelines set forth by the State Code of West Virginia Chapter 30, Article 42, Section 3d.*

Please Print:

Business Name:

Owner's Name:

Address:

Phone No.

Signature:

Date:

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